

**ANNEXURE XII**  
**APPLICATION FOR ADMISSION WITHDRAWAL & FEE REFUND**  
**2023-24 (fee refund as per DIT University Policy)**

Date: \_\_\_\_\_

<b>First Year Student</b>	<b>Continuing Year Student</b>				
Student's Particulars					
Program Et Branch					
Date of Admission					
Student's Name					
Student's ID No: As mentioned on the Admission Letter					
Student's Father Name					
Contact No. Et Address					
	PIN Code:				
Brief description of the reason for withdrawal	Bank account details for fund transfer				
	Name of the Account Holder:				
	Relation with the student:      Father / Mother / Self				
	Account No.				
	IFS Code				
	Bank Name:				
	Branch Address:				
Particulars of Fee Deposited (To be filled by the student)					
Particulars	Date of Deposit	Receipt No.	DD No./ Cash	DD drawn on bank	Amount Paid
Course fee					
Hostel fee					
Transportation fee					
Others					
Total:					
For Office use by the concerned authorities / HOD					
Particulars of the facilities availed	Date	Remarks by the concerned authorities / HOD			
		Name of the authority	Designation	Signature	
Classes attended upto			HOD		
Hostel facility availed upto			Chief Warden		
Transportation facility availed upto			Transportation Officer		
LR Resources availed or not			Librarian		
Please attach photocopy of the relevant documents / receipts.					
					Signature of the student
Application received on :	Withdrawal Recommended By:		Withdrawal recommended by:		
Registrar Office/Admission Office	Sr Manager Admissions		Registrar		
Approved by:					Refund Initiated by: Accounts Office