DIT UNIVERSITY

Application for admission withdrawal and fee refund   Date…………………………..

First Year Student		Continuing Year Student	

Student's Particulars

Course & Branch	
Date of Admission	
Student's Name	
Student's ID - **SAP NO :**	
Student's Father Name	
Contact No. & Address	
PIN Code :	

Brief description of the reason for withdrawal	Bank Account Details for Fund Transfer	
	Name of the Account Holder :	
	Relation with the Student :	Father / Mother / Self
	Account No :	
	IFSC Code :	
	Bank Name :	
	Branch Address :	

Particulars of Fee Deposited (To be filled by Student)

Particulars	Date of Deposit	Receipt No.	DD No./ cash	DD drawn on bank	Amount Paid
Course Fee					
Hostel Fee					
Transportation Fees					
Others					
Total					

For Office use by the concerned authorities / HOD

Particulars of the facilities availed	Date	Remarks by the concerned authorities / HOD		
		Name of the authority	Designation	Signature
Classes attended upto			HOD	
Hostel facility availed upto			Chief Warden	
Transportation facility availed upto			Transportation Officer	

Date :   **Signature of the student**

For Office Use Only

Application received on :	Withdrawal Recommended :	Withdrawal Approved and initiated in SAP :	Refund Initiated :
Registrar Office	**Manager Admission**	**Registrar**	**Accounts Office**

Remarks by the Vice Chancellor

Withdrawal Approved By

Vice Chancellor

Date :