

Campus Connect Soft Skills Program

Objective:

Campus Connect SSP is the opportunity for students to learn the necessary skills for future employment. It is packed with number of subject areas which help prepare for the challenges to come. This program will enable attendees to embed the necessary skills for future success through practice and experiential learning. It allows thorough practice of skills and space to fail safely so that lessons can be learnt in a more comprehensive way.

Upon joining the Campus Connect SSP, you will first learn the foundations of communication and how to actively listen. Students will soon be working in teams, so a good understanding of team dynamics and team working is essential. Topics also include assertive communication and conflict negotiation along with time management. This program also includes a comprehensive project which explores the student's motivation and determination and sets out a planning tool which will help them establish and work effectively towards long and short-term goals.

Prerequisites to learn CCSSP:

- Any student from any branch in year two
- Student with ability to communicate in basic English
- Commitment to improve oneself and develop personal skills

Overview of CCSSP:

Below is the basic overview about Campus Connect SSP. This information will also be provided at the beginning of each workshop delivered.

Appropriate soft skills play an important role in a successful career as well as during social interactions in society and on campus. These skills are highly sought after by employers recruiting fresh graduates and sadly for most Indian graduates are in short supply. In a recent

study the top five important soft skills identified by students were: teamwork and collaboration, decision-making, problem-solving, time management and critical thinking skills. For students to stand out as promising assets to multinational organizations, they need to invest time in the sharpening of their soft skills. It takes time to hone these skills which is why we start this programme with second year students.

Why take this course

- This course starts with the basics of communication and gradually advances into more complex subject matter which use processes.
- All modules contain experiential learning sessions which students can practice for developing their skills.
- This program will provide you with tried and tested tools to become a more proficient student and eventually employee.

What you will learn in this course

- Learn how to communicate confidently and assertively with anyone either on a one-to-one or in large groups.
- Learn how to competently demonstrate active listening for peers and in the future customers and colleagues.
- Learn how to build and successfully work with teams.
- Create effective plans to work towards personal, academic and professional goals and aspirations.
- Learn how to manage precious time more effectively and reduce stress.
- Learn how to negotiate conflict effectively and assertively.

Who this course is for:

- Anyone who wants to develop themselves personally and professionally.
- Individuals who want to start implementing solutions using tested processes.
- Anyone who needs to develop their confidence and manage stage nerves.
- Students who are struggling with their workload and need to implement alternative solutions.
- Individuals wanting to gain that competitive edge during future interviews and professional interactions.

Course Outline:

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| Module 1 | Foundations in communication | 3 hours |
| Module 2 | Active Listening | 5 hours |
| Module 3 | Teamwork and Team Building | 6 hours |
| Module 4 | Motivation and Self-determination | 5 hours |
| Module 5 | SMART Goal Planning | 4 hours |
| Module 6 | Time Management | 5 hours |
| Module 7 | Assertive Communication | 5 hours |
| Module 8 | Negotiation | 2 hours |