

## **APTITUDE BUILDING PROGRAM**

### **OBJECTIVE:**

The entire objective of the 60 hours aptitude building program is to develop the basics of the students towards three segments of aptitude that are Verbal Aptitude, Logical Reasoning and Quantitative Aptitude. The program is hosted in order to make the students corporate ready and to help them understand the need to improve on the areas of aptitude.

### **PRE-REQUISITE(s):**

Basic skills and understanding of Verbal Aptitude, Logical Reasoning and Quantitative Aptitude.

### **OVERVIEW:**

Everyone has desire to improve their aptitude and reasoning skills because now a days wherever you want to succeed, **Aptitude** and **Reasoning** are weapons to seal it, because aptitude is basic topic which is used to determine any person's problem solving skills and numerical ability. Anything in life can be achieved by continuous practicing because practice makes man intelligent. Key for developing any sort of skill is passionate handwork following a well-planned strategy.

### **Why take this course?**

- To develop basic skills related to aptitude.
- To aim towards a holistic growth keeping areas of soft skills in mind.
- To understand the use of aptitude in all the spheres of career and prepare for them precisely.
- To speak fluently and develop communication skills.

### **What you will learn in this course:**

- Common methodologies of solving questions related to Verbal Aptitude, Logical Reasoning and Quantitative Aptitude.
- Learn the various question types and their basic approaches.
- Create a bridge for the advance levels of aptitude and prepare a base for Employability Enhancement Program.

### **Who this course is for:**

- Students who are willing to acknowledge the importance of aptitude and the use in the day to day curriculum.
- Those who are preparing for competitive exams and placements.
- Those who are willing to learn extra apart from the regular defined course.

Course Outline:

	Topic	No. of hours allocated
Module 1	Number System	4
Module 2	Parts of Speech, Vocabulary	2
Module 3	Number Series, Symbol Series	2
Module 4	Percentages and Ratios	3
Module 5	Effective Communication Skills	5
Module 6	Profit and Loss	2
Module 7	Parts of Speech (contd), Vocabulary	1
Module 8	Series (contd), Analogies, Direction Sense and puzzles	2
Module 9	Averages and Ages	1
Module 10	Tenses	2
Module 11	Blood Relations and Arrangements	1
Module 12	Body Language	2
Module 13	Mixtures and Allegations	2
Module 14	Subject Verb Agreement	2
Module 15	Calendars and clock	1
Module 16	Resume writing and LinkedIn Profiles	1
Module 17	Time, Speed and Distance	2
Module 18	Reading Comprehension	2
Module 19	Syllogism	1
Module 20	Cover Letters and Email Writing	1
Module 21	Time and Work	2
Module 22	Error Identification	3
Module 23	Statements and Assumptions, Statements and conclusions	2
Module 24	Interview Rounds and Preparation	2
Module 25	Permutations and Combinations	1
Module 26	Cloze Test, Synonyms and Antonyms	1
Module 27	Seating Arrangements	1
Module 28	Handling Interview Questions	2
Module 29	Basic Geometry and Logarithm	1
Module 30	Idioms and Phrases, Para jumbles	1
Module 31	Coding, Decoding and Inequality	2
Module 32	Group Discussion	2
Module 33	Logical Set Theory and Venn Diagrams	1