

CODE OF CONDUCT
TO BE OBSERVED DURING THE EXAMINATIONS BY THE
STUDENTS OF
DIT UNIVERSITY, DEHRADUN-2013

The students of DIT University are to adhere to following instructions during the conduct of the Examination:

- i. Students should report half an hour before commencement of examination for the first examination paper and 15 minutes before subsequently.
- ii. Students arriving half an hour after commencement of the examination shall not be permitted to appear in the examination.
- iii. Students reporting late and permitted to appear in examination shall not be given any extra time.
- iv. Students must be seated as per the seating plan displayed.
- v. Students must report for examination in proper university uniform.
- vi. They must bring admit card with pasted photograph as well as Identity Card.
- vii. They must bring blue/black ball pen, pencil for bubbling the OMR Sheet, non programmable calculator and necessary drawing instruments, etc.
- viii. **Mobile phones, pager, programmable calculators and tablets** are strictly prohibited in the Examination Hall. Use or possession of any of these items shall be treated as use of unfair means. Besides, these items shall be seized by COE.
- ix. No written material in any form, as chits, printed or hand written pages are permitted in the examination hall.
- x. Writing on palm, other body parts, clothes, desks, calculator instrument box and on admit card, etc shall be treated as use of **unfair means**.

- xi. Students must write their **full roll number** on their question papers and nothing else. Exchange of question papers shall be treated as use of **unfair means**.
- xii. Students must not bring **books/notes, mobile phone and other expensive items** on the day of examination. In case they bring any such items the same will be deposited in the space earmarked for the same, however students will remain **responsible for the safety** of their belongings.
- xiii. Complete silence must be observed during examination. Talking to other students, peeping into the answer sheets nearby and exposing of their answer sheets to facilitate copying by others shall be viewed as use of **unfair means**.
- xiv. Students are not permitted to leave examination hall during the initial stipulated period at the commencement of the examination and 15 minutes before expiry of examination period.
- xv. No one shall be allowed to write after prescribed time is over.
- xvi. **Smoking, chewing of tobacco and use of the intoxicants** is strictly prohibited in the examination hall.
- xvii. Students must take due care while filling the OMR Sheet. In particular the entries of **roll number must be double checked**.
- xviii. Making **wrong entry in roll number** column is a serious offense and shall attract severe punishment.
- xix. Students are advised to read carefully all the instructions given on Question Paper, Admit Card and on the top page of the answer sheet.
- xx. Exchanging pen, pencil, rubber, calculator or any other material in the examination hall is strictly prohibited.
- xxi. Leave two line space after completion of answer of each question or part there of.
- xxii. Question number or a part there of should be clearly mentioned in the left margin before answering the same.
- xxiii. Rough work carried out must be crossed out clearly.
- xxiv. Students are not allowed to leave examination hall without handing over answer books to the invigilators.

xxv. During the period of examinations students are not permitted to take out question papers and answer sheets.

xxvi. Students are not allowed to enter any signs or marks or making irrelevant requests or entering their names/roll number in any form anywhere in the answer book. The same would be construed as unfair practice liable for disciplinary action.