

Ref.REG/2014/053/07/2018/029

Date: 21st July 2018

Subject: Centralized Registration of Year Back and Academic Probation Students

Venue: Basement, Vedanta Building
From 26th - 28th July 2018, Time: 10.30 AM onwards

Attention: Students who could not obtain required CGPA for regular promotion after Even Semester 2017-18 / Summer Term 2017-18:

- 1) It is hereby informed that the students who could not obtain the required CGPA for regular promotion will have the option to continue their studies on Academic probation subject to the following conditions:

Criteria for Academic Probation

S No.	Promotion from 1 st to 2 nd year	Promotion from 2 nd to 3 rd year	Promotion from 3 rd to 4 th year
B.Tech / B.Des	CGPA \geq 2.0 but $<$ 3.75	CGPA \geq 2.5 but $<$ 4.5	CGPA \geq 3.0 but $<$ 5.0
B.A. (Hons.) / B.Sc. (Hons.) / B.C.A.	CGPA \geq 2.0 but $<$ 3.75	CGPA \geq 2.5 but $<$ 4.5	NA
B.Pharm	NA	CGPA \geq 2.5 but $<$ 4.5	CGPA \geq 3.0 but $<$ 5.0

Note: Academic Probation is not applicable for the students of B.Arch and PG Programs

- a. He /she will be permitted to register upto 7 subjects during Odd/Even semester including back/improvement papers of the previous odd / even semesters as the case may be. Apart from these the student will also be permitted to register for the following credit/noncredit subjects:

1	Seminar Presentation
2	Project (all phases)
3	Aptitude Building
4	Soft Skill Training
5	Value Added Training

7	Comprehensive Viva Voce
8	Summer Training Report Presentation
9	Dissertation

- b. Unregistered subjects due to academic probation shall be offered during successive Odd/Even/Summer Semester, without any fees in case they are registered for the first time.
- c. He / she will be required to register for the back papers of the previous Odd/Even semesters on priority.

- d. He / she will be permitted to register for a minimum 1 subject of the current semester to which he / she has been provisionally promoted on academic probation. Remaining subjects will be booked with 'I' grade at the time of registration itself.
- e. If a student on Academic Probation, subsequently achieves the required minimum CGPA for regular promotion to the next year, he/she may be promoted as regular student.
- f. If a student, after being placed on Academic probation, subsequently fails to achieve the minimum CGPA needed for Academic Probation in the next academic year of study, he/she may not be promoted to the next year of study. Such a student may be allowed to utilize the following two (Odd and Even) semesters to clear ALL back papers that he/she may have. All registration for back papers will be as per rules of the University. At the end of the year, student will be promoted to the next year of study if the minimum required CGPA for promotion is achieved.
- g. The CGPA of a student on Academic Probation in any semester will be calculated on the basis of the actual number of subjects for which he/she is permitted to register.
- h. A student cannot be permitted on academic probation for more than 2 years during the maximum duration of the program.
- i. Students being promoted on Academic Probation may please note that they may not be able to complete their Programme within the minimum stipulated time for the same. They may be able to complete their programme within the maximum permissible time of n+2 years.

The schedule of Registration will be as under:

Category	Desk	Date	Time
Academic Probation – 2 nd Yr.	1 & 2	26.07.2018	10.30 AM- 01.30 PM
Academic Probation – 3 rd Yr.	1 & 2	27.07.2018	&
Academic Probation – 4 th Yr.	1 & 2	28.07.2018	02.30 PM- 05.30 PM

- 2) The students who have not obtained the CGPA required for Academic Probation will be declared not promoted to the next year as mentioned under:

1 st to 2 nd year	Students with CGPA < 2 will fall under NP2Y category.
2 nd to 3 rd year	Students with CGPA < 2.5 will fall under NP3Y category.
3 rd to 4 th year	Students with CGPA < 3 will fall under NP4Y category.

The students in NP2Y, NP3Y & NP4Y category will have to repeat the year. However, he/she may retain the grades of the subject in which he/she has passed and opt to repeat the subject in which he/she failed. Students may please note that full fees for the current academic batch will be applicable.

The schedule of Registration will be as under:

Category	Desk	Date	Time
(NP2Y)Year Back Registration – 1 st Yr.	3	26.07.2018	10.30 AM- 01.30 PM
(NP3Y)Year Back Registration – 2 nd Yr.	3	27.07.2018	&
(NP4Y)Year Back Registration – 3 rd Yr.	3	28.07.2018	02.30 PM- 05.30 PM

General guidelines for Registration:

1. Personal presence of the student is mandatory for registration.
2. All fee dues should be cleared prior to Registration. Accounts Desks (1 & 2) will be functional as per the above timings.
3. Students opting for Year Back are required to pay full fee applicable to the current academic batch.
4. Late Registration –
 - a. till 04th Aug.2018 - With a late fine of Rs. 1000/-
 - b. till 30th Aug. 2018 - With a late fine of Rs. 5000/-


Registrar