

Ref.REG/14/053/07/2021/066

13/07/2021

**NOTICE**

**Subject: Registration for Auxiliary Examinations of 1<sup>st</sup> year  
(other than FFCBCS Programmes)**

**Attention: Students of following programmes of 1<sup>st</sup> year:**

- B.A. (H) 1<sup>st</sup> year**
- B.Arch 1<sup>st</sup> year**
- B.Des 1<sup>st</sup> year**
- B.Sc (H) 1<sup>st</sup> year**
- Diploma Engineering 1<sup>st</sup> year**
- M.Des 1<sup>st</sup> year**
- M.Sc 1<sup>st</sup> year**
- M.Tech 1<sup>st</sup> year**

Online registration for the Auxiliary Examinations of the **Even Semester, 2020-21** for the students of above programmes will be open **for 2 days i.e. 14 & 15 July 2021:**

The examinations are scheduled to be held from **26 July 2021**. The students, who want to register for Auxiliary Examinations, are hereby advised to follow the guidelines given below:

1. Registration will be “Without Class” i.e. only End Term Examinations will be conducted for the courses registered for Auxiliary Examinations.
2. Registration Fee is Rs. 500/- per course.
3. **Students can register for only those courses of their regular Even Semester, 2020-21 which were booked in that semester.** Unregistered courses cannot be registered for Auxiliary Examinations.
4. If a student has been debarred from appearing in the End Term Examination of a course/subject, that course/subject cannot be registered for Auxiliary Examination.
5. Students may register for the following courses, subject to fulfilment of the conditions laid down under at point nos. 3 and 4 above:

**a. BACK PAPER:**

Courses in which the student has obtained fail grade i.e. E & F

**IMPROVEMENT:**

- a. Courses in which the student has obtained minimum pass grade i.e. ‘D’. A student may opt for maximum two courses for improvement.
- b. Students who were eligible for appearing in the End Term Examination of the Even Semester 2020-21) but missed the same due to UFM / Medical / genuine reasons.

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6. Marks obtained in the Continuous Evaluation & Mid Term Examination of the courses registered for Auxiliary Examination will be retained for computing the grade to be awarded in these courses.

**7. Steps for Registration:-**

- a. Log on to the Student's SAP Portal using Login ID and Password
- b. Click on the Auxiliary Examinations
- c. Select the subjects / courses to be booked
- d. Make the payment by clicking on the Pay Now button

In case of any problem, please e-mail to [asst.registrar1@dituniversity.edu.in](mailto:asst.registrar1@dituniversity.edu.in) stating clearly the problem with screenshot.



Registrar

**To:**

- All Directors / Deans / Heads of the Departments-to disseminate among the students
- Controller of Examinations

**Copy to:**

- Hon'ble Chairman
  - Hon'ble Chancellor
  - Hon'ble Vice Chancellor
  - Hon'ble Pro Vice Chancellor
  - Controller of Examinations
  - FO / DFO
  - ICT Manager – To upload on SAP Student Portal & website
- } For information please