

**REG/2014/053/08/2020/031**

**Date: 08<sup>th</sup> August 2020**

**NOTICE**

**Subject: Online Onboarding Process for Newly Admitted  
Students (Academic Session 2020-21)**

**Attention – All newly Admitted Students**

DIT University welcomes all new students admitted to various programmes of the University in the Academic session 2020-21.

**ONLINE ONBOARDING SCHEDULE**

<b>S No.</b>	<b>Program (including lateral entry admissions)</b>	<b>Date</b>
1	B.Tech in CSE [All Tracks]	10 <sup>th</sup> August 2020
2	B.Tech in Civil Engineering B.Tech in ECE B.Tech in Electrical Engineering B.Tech in Information Technology B.Tech in Mechanical Engineering B.Tech in Mechanical Engineering (Automobile) B.Tech in Petroleum Engineering	11 <sup>th</sup> August 2020
3	B.A. Honors (Economics, Psychology, English) B.Arch BCA, BCA-Application Development B.Des (Interior Design & UX)	12 <sup>th</sup> August 2020
4	B.Sc. Honors [Chemistry, Maths, Physics] B.Pharm Diploma in Pharmacy Diploma in Engineering [CE, CSE, ECE, EE, ME]	13 <sup>th</sup> August 2020
5	MBA MCA M.Des-UX M.Pharm M.Sc [Physics & Clinical Research] M.Tech [CAD/CAM, CSE, EE-PS, ECE-DC, SE, CEM] Ph.D. [All streams]	14 <sup>th</sup> August 2020

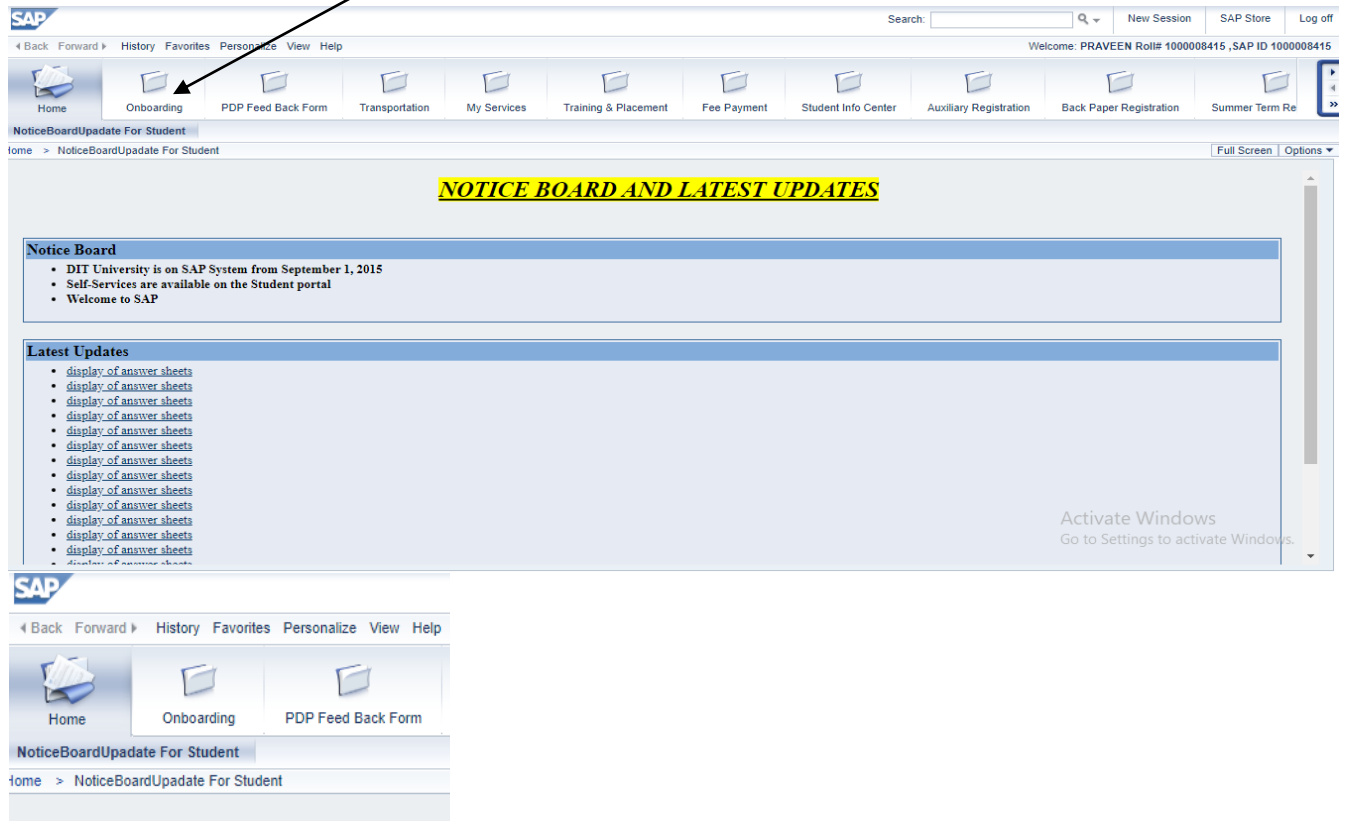
All Students are required to clear their fee dues (1<sup>st</sup> installment) before the online onboarding as per University's Academic Ordinance Clause No. 2 and follow the following process:

## ONLINE ONBOARDING PROCESS

### Step1: Login into SAP Portal



### Step2: Click to Onboarding Icon



### Step3: Fill your details

Navigation menu: Home, Onboarding, PDP Feed Back Form, Transportation, My Services, Training & Placement, Fee Payment, Student Info Center, Auxiliary Registration, Back Paper Registration, Summer Ter

Onboarding > Onboarding Full Screen

#### Onboarding Form For Admission 2020-21

##### Personal Information

Student Number	1000008415	Last name	Mishra
First name	Praveen	Birth date	21.11.1999
Middle name		Admission Category	All India Category
Nationality	IN	Adhar Card No.	<input type="text"/>
Social Category	<input type="text"/>	Admission Entry	RG
Father's Name	RAM MISHRA	Parents Annual Income	<input type="text"/>
Religion	<input type="text"/>	Name of Bank/Agency/Govt. Scheme	<input type="text"/>
Please Select Fee Payment Method	<input type="text"/>	Contact No	<input type="text"/>
Enter The Amount Sanctioned(Only In Numeric)	<input type="text"/>		
Extracurricular activities( Intrested / Previously Participated In)	<input type="text"/>		

##### Address Information

House Number	551KA/OM-2	Street	SUKHLAL MARG, MADHUBAN NAGAR
City	Lucknow	District	LUCKNOW
Postal Code	226005	Country	IN
Telephone	7755067459	E-Mail Address	praveenmishra2111@gmail.com

##### Academic Information

Program of Study	BTCE	Civil Engineering
Semester	07	
Admission Year	2017 - 18	Session Odd

**REGISTER** ▶

click on register button given in the bottom.

**REGISTER** ▶

## **Course Booking Process for B.Tech Program**

A Faculty Advisor will setup a meeting to help the students understand and register for various courses in the semester. Students can ask questions related to choice of courses and their requirements during the interaction with Faculty Advisor. Student can check the course booking status on their SAP Portal under Student Info Centre Tab after successful completion of onboarding and course advising process.

## **Course Booking Process for all other Programs**

All applicable courses as per the approved scheme / structure for odd semester / trimester 1 / year 1 will be booked by the University itself. Student can check the course booking status on their SAP Portal under Student Info Centre Tab within 3 days of successful completion of onboarding process.

## **Commencement of Classes & Orientation Schedule**

Online Induction / Orientation Program will be conducted on Microsoft Teams for newly admitted students from **17<sup>th</sup> August 2020 to 20<sup>th</sup> August 2020**. [Click here for Detailed Schedule](#)

All students are required to login to their official Microsoft Outlook e-mail id using the credentials provided in their provisional admission letter. A link will be provided on their official email to join the online induction / orientation program.

Online Classes on MS-Teams will commence from 21<sup>st</sup> August 2020 after completion of Induction / Orientation Program.

**For Support & Help -** [Click Here](#)

*Any student request can be entertained through their official mail ID i.e. <SAPID>@dit.edu.in only.  
Please send your request using this ID, if any*



**Dr. Surbhi Sachdev**  
**Registrar**

**To:**

- All Deans' / Directors / HoDs – To disseminate information among students

**Copy to:**

- Hon'ble Chairman
- Hon'ble Chancellor
- Hon'ble Vice Chancellor
- Hon'ble Pro Vice Chancellor
- Dy. Finance Officer
- ICT Manager – To upload on website & SAP Student Portal